

Architectural Modification Application

Goodwin & Company
28420 Hardy Toll Rd., Suite 210
Spring, TX 77373

Please visit the Architectural Review tab in TownSQ and submit your Application if you do not Utilize TownSQ send the Completed application to
HOUarchitectural@goodwintx.com for Questions 281-706-8959

The Architectural Review Committee (ARC) will review this request if all information has been provided. Any modifications to your property must be submitted to the ARC for approval PRIOR to any work or modifications being constructed. **Please note that some communities have additional documents you may be asked to be completed.** If your application is not complete, the application will be returned to the owner for missing information. Please see attached checklist (if applicable) to help expedite your application.

ASSOCIATION:

NAME (Owner):

PROPERTY ADDRESS:

OFF-SITE MAILING ADDRESS:

EMAIL ADDRESS:

CONTACT #:

LAKEFRONT PROPERTY OR GOLF LOT:

TYPE OF IMPROVEMENT

<input type="checkbox"/> Basketball Goal	<input type="checkbox"/> Gazebo	<input type="checkbox"/> Tree Removal	<input type="checkbox"/> Mailbox
<input type="checkbox"/> Deck / Patio	<input type="checkbox"/> Major Landscape	<input type="checkbox"/> Roof	<input type="checkbox"/> Storage Building
<input type="checkbox"/> Door: Front/Storm/Garage	<input type="checkbox"/> Paint _____	<input type="checkbox"/> Room Addition	<input type="checkbox"/> Other - Notes:
<input type="checkbox"/> Driveway Extension	<input type="checkbox"/> Patio Cover / Patio	<input type="checkbox"/> Siding _____	_____
<input type="checkbox"/> Fence / Gate / Columns	<input type="checkbox"/> Play Structure	<input type="checkbox"/> Solar Panels	_____

All proposed projects **MUST** be drawn and submitted on your survey/plot plan.

Height: _____ (from ground to highest point) Length: _____ Width: _____

Materials: _____ Color: _____

Roof Materials: _____ Roof Color : _____

Name of Contractor: _____ Phone: _____ Email: _____

PROPOSED CONSTRUCTION START DATE: _____

Your project must start within 90 days from the date of approval, or you must resubmit for approval.

PROPOSED COMPLETION DATE: _____

All projects must be completed within 120 days from the date the project commenced.

Please Note: Approval of plans submitted will be contingent upon the right of the Architectural Review Committee (ARC) to make an exterior inspection of the property to assure the improvements and/or addition are constructed in accordance with the plans approved by the Architectural Review Committee. Your signature on this form gives your consent to have the property inspected by the ARC.

SIGNATURE OF PROPERTY OWNER: _____ DATE: _____

Driveway Extension or Walkway

- Property Survey clearly depicting the location
- Material (concrete, gravel, asphalt)
- Dimensions of the extension or walkway
- If inserting paver's, include photos for a Visual Reference
- If staining or painting, include photos of what finished product will look like with name and identifying numbers

Fences/Gates

- Property Survey clearly depicting the location
- Total height of fence including any rot board
- Wood type (cedar or pine)
- If sealant or stain, include pictures of what final product would look like with name and identifying numbers
- If iron or monograms, must include photos
- If planning on horizontal pickets or "Ranch Style" fence, include photos of what final product would look like
- If iron fence, include final color

Patio Covers

- Property Survey clearly depicting the location
- Paint or stain information: manufacturer and brand, paint name with identifying numbers, and list what paint will be painting what (i.e. trim, brick, wall etc.)
- Shingle Information (Manufacturer, Color name, Manufacturer Warranty and type of shingle)
- Elevation Plans; if attached Side elevation to be able to see the tie in

Pools

- Property Survey clearly depicting the location of the pool, access for excavation and pool equipment
- Pool plans
- 3D rendering if available

Tree Removal

- **Any tree located on any lot requires Architectural Review and if approved, removal is to be completed by a bonded/insured contractor**

Re-Roof

- Manufacturer name
- Color name
- Type
- Manufacturer Warranty of shingles

Re Painting

- Paint color sample with identifying numbers
- Paint placement (i.e. wall, brick, trim)

Room Addition

- Property Survey clearly depicting the location
- Materials (Must match home)
- Paint colors: manufacturer of paint, paint name with identifying numbers and list what paint will be painting what (i.e. trim, brick, wall etc.)
- Shingles: manufacturer name, color name, type, and warranty
- Elevation Plans

Sheds/Out Buildings

- Property Survey clearly depicting the location
- Full dimensions: Peak Height, Length and Width
- Drawing/Pamphlet/Picture to see finished product
- Materials
- Paint and shingle information

Solar Panels

- Roof plan; placement of solar panels
- Information about the panels
- If front facing panels please provide a "Loss of Production Report"